

The County of Santa Cruz Integrated Community Health Center Commission

Minute Taker: Mary Olivares

Minutes of the meeting held January 15, 2025

TELECOMMUNICATION MEETING: Microsoft Teams Meeting - or call-in number +1 916-318-9542 – PIN# 500021499#

Attendance	
Christina Berberich	Executive Board - Chair
Rahn Garcia	Member
Dinah Phillips	Member
Marco Martinez-Galarce	Member
Maximus Grisso	Member
Michelle Morton	Member
Amy Peeler	County of Santa Cruz, Chief of Clinics
Raquel Ruiz	County of Santa Cruz, Senior Health Services Manager
Julian Wren	County of Santa Cruz, Admin Services Manager
Mary Olivares	County of Santa Cruz, Admin Aide
Monica Morales	County of Santa Cruz, Health Services Agency Director
Meeting Commenced at 4:01 pm and concluded at 5:01 pm	
Excused/Absent:	
Excused: Len Finocchio Absent: Tammi Rose	
1. Welcome/Introductions	
2. Oral Communications:	
3. December 4, 2024, Meeting Minutes – Action Required	
Review of December 4, 2024, Meeting Minutes – Recommended for approval. Rahn motioned to accept minutes as presented. Marco second, and the rest of the members present were all in favor.	
4. 650.15–Conflict of Interest Policy – Action Required	
Raquel presented the Conflict-of-Interest Policy-650.15. Raquel stated there was some language changes requested from one of HSA funding sources HUD regarding receiving gifts. Dinah motioned to accept changes as presented. Rahn second, and the rest of the members present were all in favor.	
5. Clinical Quality Goals – Action Required	
Raquel presented 2025 clinical quality goals that clinics will be focusing on this coming year, which are cervical cancer screening, breast screening, and colorectal cancer screening. Raquel also reported that the secondary clinical quality goals are initial health appointments, lead screening and depression screening, Clinics hope to meet all benchmarks by December 31, 2025. Raquel also reported that out of their staff satisfaction survey some improvement priorities they will be working on are revising at least five policies, conducting training for staff and improving in-basket management by implementing workflow. Dinah motioned to accept as presented. Marco second, and the rest of the members present were all in favor.	
6. Quality Management Update	
Raquel reported that the Homeless Persons Health Project (HPHP) reported at this month’s quality management meeting on the implementation of community acupuncture. Raquel reported they are using the National Acupuncture Detoxification Association (NADA) protocol. It involves placement of sterilized needles or pressure beads; recipients sit quietly in a group setting for 30-45 minutes allowing the treatment to take place. Raquel reported that by implementing community acupuncture, HPHP will increase accessibility to acupuncture services for existing and new patients. Lastly Raquel reported some of the barriers were space, time and privacy. Raquel also reported on peer review & risk management. She stated they are currently working on their peer review policy, as well on some procedures for Watsonville lab, and they had reviewed one mortality and reported back on quality of care.	
7. Financial Update	
Julian reported that revenue and visits are increasing but the budget continues to be extremely challenging. Julian reported on each individual clinic’s revenue and expenditure. Julian reported as of 11/30/24 for Emeline Clinic the revenue was at \$2.4 million, and expenditure was at \$4.1 million dollars. Watsonville Health Center revenue was at \$3.9 million, and expenditure was at \$4.4 million. HPHP revenue was \$1.1 million, and expenditure was \$2.9 million. IBH revenue was \$1.7 million, and expenditure was \$2.1 million.	

Overall, Julian reported they are at about 9.2 million more in expenditure than in revenue. Julian reported even though the increase in visits and increase in revenues he does not think they will have a balanced budget at the end of the fiscal year. Julian lastly reported there are several things they are doing to combat this. He reported they are meeting as a group several times a week with Medical Directors, managers and supervisors looking at the capacity to see patient template schedules to fill, visits, and looking at ways to decrease no shows. In addition, they are looking at ways to decrease expenditures such as supplies, shutting down travel, pausing hires, and delaying large expenses.

8. CEO Update

Amy reported that Homeless Persons Health Project (HHP) will be moving back to Coral Street in mid-February.

Next meeting: February 5, 2025, 4:00pm - 5:00pm

Meeting Location: In- Person- 150 Westridge Drive, Suite 101, Watsonville, Ca 95076 and 1080 Emeline Ave., Bldg. Clinic. Cruz, CA 95060. Commission will connect through Microsoft Teams Meeting or call in (audio only) [+1 831-454-2222,191727602#](tel:+18314542222191727602) United States, Salinas Phone Conference ID: **191 727 602#**

Minutes approved _____ / / _____
(Signature of Board Chair or Co-Chair) (Date)